VII. Public Participation

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092 Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I.	Call to Order			
II.	Roll Call			
	Mr. Dante Gioia Mrs. Cathy Jakositz Mr. Christopher Minl Mrs. Kate Motz	KS		
	Mrs. Jeane Parker Mr. James Ruban, Jr. Mr. Carmine Venes			
III.	<b>Executive Session</b> –	Resolution (Attachme	nt #1)	
	Moved: RC) Gioia Parker		Seconded: Minks Venes	
IV.	<ul><li>Legal/Personnel</li><li>Flag Salute</li></ul>			
V.	Approval of Minutes	1		
	Moved: RC) Gioia Parker	Jakositz	Seconded: Minks Venes	Motz
		Regular Meeting of M Executive Session of	•	
VI.	Correspondence			

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

#### VIII. President's Report

# IX. Chief School Administrator's Report

- Science Curriculum Presentation
- PTA Report
- Goals Presentation
- Eric Larson Chapter 47 Compliance Report

#### X. Berkeley Heights Liaison Report

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XI.	Au	ши	usu	ratio	n

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- BE IT RESOLVED, that the Mountainside Board of Education has determined that all of the five Quantitative and Qualitative Merit Goals established in the employment contract for Nancy Lubarsky, Chief School Administrator, have been satisfied and were achieved during the 2016-2017 school year; and
  - **BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and
  - **BE IT FURTHER RESOLVED**, that upon receipt of confirmation of satisfaction of the above goal from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Superintendent's contract shall be paid.
- 2. Move to accept the Chief School Administrator's recommendations an HIB incident dated June 9, 2017 and HIB incident dated June 12, 2017.
- 3. Move to approve upon the recommendation of the Chief School Administrator, the revised 2017-2018 Shared Services Subcontract Agreement for School Business Administration Services between the Mountainside Board of Education and the Garwood Board of Education which was approved by the Union County Superintendent (Attachment #2).
- 4. Move to approve upon the recommendation of the Chief School Administrator, the New Jersey Department of Education Waiver Application N.J.A.C. 6A:9-6.5c used primarily for emergent hiring (Attachment #3).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the Security Drill Statement of Assurance (Attachment #4).

- 6. Move to approve upon the recommendation of the Chief School Administrator, the submission of a waiver to the Union County Executive Superintendent of Schools for preschool and kindergarten toilet rooms for the 2017-2018 school year (Attachment #5).
- 7. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools May and June 2017 safety and security drill reports (Attachment #6).
- 8. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools Bus Emergency Evacuation Drill Reports (Attachment #7).

## XII. Budget and Finance

Moved:		Seconded:		
RC) Gioia	Jakositz	Minks	Motz	
Parker	Ruban	Venes		

- 1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2017 (Attachment #8).
- 2. **RESOLVED THAT**, the Board approve the payment of the bill list dated June 1, 2017, through June 30, 2017 (Attachment #9).
- 3. **WHEREAS,** the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2017 and the Financial Reports of the Board Secretary for the month of May 2017; and

**WHEREAS**, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2017:

**RESOLVED THAT,** the Board accepts the Treasurer Report for the month of May 2017 and the Financial Reports of the Board Secretary for May 2017 as submitted and certified (Attachment #10).

- 4. **BE IT RESOLVED THAT,** the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2017 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2016-2017 fiscal year, including the cancellation of any stale dated checks; and
  - **BE IT FURTHER RESOLVED THAT,** the Chief School Administrator and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2017-2018 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

**BE IT FURTHER RESOLVED THAT,** all of these actions shall be presented to the Board at its next meeting for final approval.

5. **WHEREAS**, the Mountainside Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

**WHEREAS**, said renewal membership terminates as of July 1, 2017 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

**WHEREAS**, the Educational Facility is afforded the following types of coverages at an annual cost of \$110,623:

- Workers' Compensation
- Package Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

**WHEREAS**, the Educational Facility desires to renew said membership;

#### **NOW THEREFORE, BE IT RESOLVED** as follows:

- 1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2017, and ending July 1, 2020 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
- 2. The Educational Facility's Business Official, Eric Larson, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.
- 6. Move to approve upon the recommendation of the Chief School Administrator, the reappointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2017-2018 school year, at a 2.5% increase, for an annual fee of \$3,152.
- 7. **WHEREAS**, N.J.S.A.18A:21-2, N.J.S.A.18A:7G-31 and N.J.S.A.18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permits a board of education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Mountainside Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into its Tuition and Capital Reserve accounts at year-end; and

**WHEREAS**, the Mountainside Board of Education has determined that any excess surplus above the combination of the allowable 2% of adjusted expenditures at the conclusion of the 2016-17 fiscal year, and any and all funds awarded by the New Jersey Department of Education for 2016-17 Extraordinary Aid and/or Non-Public Transportation Aid, is available for such transfer;

**BE IT RESOLVED THAT**, the Board authorize the Business Administrator to make this transfer of all funds in excess of the allowable 2% of adjusted expenditures at the conclusion of the 2016-17 fiscal year, and any and all funds awarded by the New Jersey Department of education for 2016-17 Extraordinary Aid and/or Non-Public Transportation Aid consistent with all applicable laws and regulations in the amount not to exceed \$457,000 to the Tuition Adjustment Reserve, \$100,000 to the Maintenance Reserve, and \$600,000 to the Capital Reserve.

- 8. Move to approve upon the recommendation of the Chief School Administrator, transfer from the capital reserve to Fund 30 for an amount not to exceed \$100,000 for any closeout costs associated with the referendum projects. The closeout costs, if any, would be within the original scope of the approved referendum.
- 9. Move to approve upon the recommendation of the Chief School Administrator, to award the contract for the District Wide Site Improvements to the lowest bidder, D & L Paving Contractors, Inc. for a base bid of \$691,622 and alternates 1, 2, 4, 5, & 7 for \$54,240 for a total award of \$745,862.
- 10. **BE IT RESOLVED THAT,** the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2018 as follows:

IDEA Preschool	\$7,526
IDEA Basic	\$139,471

- 11. Move to approve upon the recommendation of the Chief School Administrator, Greenwood Lawn Service for Lawn Care in the amount of \$15,694 effective July 1, 2017, through June 30, 2018 (Attachment #11).
- 12. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 Right to Know Services and Asbestos Management Services from RAMM Environmental

Services, Inc., not to exceed \$4,850 (Attachment #12).

- 13. Move to approve upon the recommendation of the Chief School Administrator, the Union County Educational Services Commission Special Education Tuition Contract for the 2017-2018 school year (Attachment #13).
- 14. Move to approve upon the recommendation of the Chief School Administrator, the Union County Vocational-Technical Schools Tuition Agreement Contract for the 2017-2018 school year (Attachment #14).
- 15. Move to approve upon the recommendation of the Chief School Administrator, to contract with CDK Systems, Inc. for accounting software services for \$9,660.00 for the 2017-2018 fiscal year (Attachment #15).
- 16. Move to approve upon the recommendation of the Chief School Administrator, to contract with Strauss Esmay Associates, LLP for Policy Alert and Support System (PASS) and annual district online maintenance fee in the amount of \$4,485.00 for the 2017-2018 fiscal year (Attachment #16).
- 17. Move to approve upon the recommendation of the Chief School Administrator, a parent transportation contract, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of student I.D. #9155768730 for the period July 5, 2076 to August 15, 2017, and September 8, 2017 through June 23, 2018, in the amount of \$2,200 (Attachment #17).
- 18. Move to approve upon the recommendation of the Chief School Administrator, the hiring of JAG Consulting, LLC for technology services effective July 1, 2017 to June 30, 2018 at a rate of \$32.00 per hour, not to exceed \$15,000 (Attachment #18).
- 19. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #19).

#### XIII. Personnel

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 employment contract for Eric Larson, Business Administrator/Board Secretary, which was approved by the Union County Superintendent (Attachment #20).
- 2. Move to approve upon the recommendation of the Chief School Administrator, to increase the salaries of the non-affiliated personnel, effective July 1, 2017 to June 30, 2018 as per the attached list (Attachment #21).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the

- appointment of Kaitlin Elliott to the position of Basic Skills Instructor (AIM), at a salary of \$25,549 (40% of \$61,373), Step 6 MA, effective September 1, 2017 until June 30, 2018 (Attachment #22)
- 4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Carla Clausen, to the position of School Occupational Therapist, at a salary of \$26,404 (40% of \$66,010), Step 9 MA, effective September 1, 2017 until June 30, 2018 (Attachment #23).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Eileen Chapel, to the position of School Social Worker, at a salary of \$56,203, Step 1 MA, effective September 1, 2017 until June 30, 2018 (Attachment #24).
- 6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Christina Orozco as Interim Administrator for 20 days of work during the summer at a rate of \$417 per day not to exceed \$8,340.
- 7. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #25).
- 8. Move to approve upon the recommendation of the Chief School Administrator, Rosemarie Sardina for 17 hours of homebound instruction at a rate of \$39.71 for a total amount of \$675.07
- 9. Move to approve upon the recommendation of the chief School Administrator, Jayne Hartnett for 2 hours of homebound instruction at a rate of \$39.71 for a total amount of \$79.42.
- 10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following part time paraprofessionals for the 2017-2018 school year:

Arroyo, Lisa	\$23.47/hr.	Meagher, Susan	\$23.47/hr.
Carvajales, Rose	\$23.47/hr.	Montesano, Susan	\$23.47/hr.
Casolaro, Carmine-Ann	\$23.47/hr.	Peixoto, Amy	\$23.47/hr.
DeAnna, Maria	\$24.55/hr.	Schrul, Teresa	\$24.55/hr.
Debbie, Pat	\$24.55/hr.	Steitz, Brittney	\$22.36/hr.
Ellis, Nicole	\$22.36/hr.	Vendas, Sandra	\$22.36/hr.
Gerakaris, Susan	\$22.36/hr.	Wass, Valerie	\$23.47/hr.
Lawrence, Bridget	\$22.36/hr.	Wavra, Kelcie	\$22.36/hr.

11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members for the Beechwood School Summer Academic Camp that will be in session from July 11, 2017 – July 27, 2017 for 3 hours per day for 9 days:

	•	
Megan Petrillo	Elementary Teacher	\$39.71/hour

TBD	Elementary Teacher	\$39.71/hour
Sandra Vendas	Paraprofessional	\$22.36/hour

12. Move to approve upon the recommendation of the Chief School Administrator, the Extended School Year Staffing effective July 5, 2017, through August 1, 2017 for 3 hours per day for 16 days (Attachment #26):

Staff Member	Assignment	Rate
Lisa Bruno	Nurse	\$39.71/hour
Leila Morrelli	Speech and Language Specialist	\$39.71/hour
Emily Lelah	Special Education Teacher	\$39.71/hour
Diana Diaz	Special Education Teacher	\$39.71/hour

13. Move to approve upon the recommendation of the Chief School Administrator, the Child Study Team Staffing effective June 21, 2017 to August 31, 2017.

Staff Member	Assignment	Not to Exceed	Rate
Eileen Chapel	School Social Worker	5 days	\$225.00 per diem,
	(attend meetings,		\$39.71 per hour
	conduct/prepare evaluations)		for additional time
			if needed
Leila Morrelli	Speech and Language	5 days	\$225.00 per diem,
	Specialist		\$39.71 per hour
	(attend meetings,		for additional time
	conduct/prepare evaluations)		if needed
Amanda Somers-	School Psychologist	5 days	\$225.00 per diem,
Guerrasio	(attend meetings,		\$39.71 per hour
	conduct/prepare evaluations)		for additional time
			if needed
Caitlin McGarrity	Special Education Teacher	5 hours	\$39.71 per hour
	(attend meetings,		
	conduct/prepare evaluations)		
TBD	Regular Education Teacher	5 hours	\$39.71 per hour
	(attend meetings,		
	conduct/prepare evaluations)		

14. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for summer employment:

Staff Member	Assignment	Hours	Rate	Total
Laurie Wilson	Summer related data duties as needed	Not to exceed 40 hours	\$39.71 per hour	\$1,588.40
Heather Goldstein	Summer related duties	Not to exceed 70 hours	\$39.71 per hour	\$2,779.70

- 15. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Kim Hain, Special Education Teacher, for classes taken at Kean University for the Spring 2017 session for three (3) graduate credits in the amount of \$1,920.00 (Attachment #27).
- 16. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, 6<sup>th</sup> Grade LAL Teacher, for classes taken at Liberty University for the Spring 2017 session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #28).
- 17. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Suzanne Jenks, 3<sup>rd</sup> Grade Teacher, for classes to be taken at College of Saint Elizabeth for the Fall 2017 session for six (6) credits in the amount of \$3,900.00 (Attachment #29)

#### XIV. Curriculum

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the new K-8 Science Curriculum (Attachment #30).

## XV. Policy

Moved:		Seconded:		
RC) Gioia	Jakositz	Minks	Motz	
Parker	Ruban	Venes		

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

0000.02	Introduction	Revised
		Mandated
2415.06	Unsafe School Choice Options	Revised
		Mandated
2464	Gifted and Talented Students	Revised
		Mandated
2622	Student Assessment	Revised
		Mandated
5116	Education of Homeless Children	Revised
		Recommended

# XVI. Old Business

• August Board Meeting

## XVII. New Business

• Beechwood Playground

# XVIII. Committee Reports

# XIX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XX.	Executive Session – Resolution (Attachment #31)				
	Moved:		Seconded:		
	RC) Gioia	Jakositz	Minks	Motz	
	Parker	Ruban	Venes		
	❖ Legal/Personnel				
XXI.	Adjournment				
	Moved:		Seconded:		
	RC) Gioia	Jakositz	Minks	Motz	
	Parker	Ruban	Venes		